

CITY OF SILVER LAKE COUNCIL MEETING

CITY HALL

November 18, 2024

5:30 P.M.

ORDER OF BUSINESS MEETING

Pledge of Allegiance

Public Comments

Minutes

Appropriation Ordinance

Business Items:

1. 2025 Silver Lake After-Prom Donation Request
2. Parks Update
3. Cereal Malt Beverage Annual Licensing
4. 2025 Salary Ordinance
5. Part-Time Public Works Hours Discussion
6. Small Town Christmas Update

****PLEASE NOTE: This agenda is subject to additions or changes as may be necessary.

DRAFT
City of Silver Lake Regular Session Minutes
Monday, November 4, 2024

The Governing Body of the City of Silver Lake met in regular session at City Hall on November 4, 2024, at 5:30 PM with Mayor Jonah Bishop conducting the meeting and the following Councilmembers present: Joe Blubaugh, Brad Bryant, Michael Hamilton and Kenneth Wade (4) absent: (1). Also present was City Attorney Todd Luckman, Public Works Assistant Brad Kirk, Police Chief Doug Ashcraft, City Clerk Marie Beam and Assistant Clerk Sarah Glenn.

For Public Comment Mayor Bishop responded to a public comment from a previous meeting regarding a place to dispose of brush. If a citizen needs to dispose of brush, they can contact Superintendent Deiter or Assistant Kirk and can dump it at the lagoon by appointment. The lagoon does not have room to allow commercial dumping. Mayor Bishop along with City Attorney Luckman also responded to the Silver Lake Trails Planning Committee to state that Council approval would be required before sidewalk construction or any work on sidewalks in the City's right of way could take place.

A motion was made by Councilmember Bryant to approve the minutes of the October 21, 2024 meeting. The motion was seconded by Councilmember Wade and carried.

The monthly financial report was presented by Councilmember Bryant.

Claim vouchers in the amount of \$38,105.53 were submitted to Council for appropriation. A motion was made by Councilmember Bryant and seconded by Councilmember Wade that said Appropriation Ordinance be accepted as read and passed by a roll call vote of Aye: Joe Blubaugh, Brad Bryant, Michael Hamilton and Kenneth Wade (4) Nay: (0). The Ordinance was declared passed and numbered 2618.

Mayor Bishop made a request to have a business item added to the agenda regarding the purchase of a police vehicle. Councilmember Wade made the motion which was seconded by Councilmember Hamilton and passed with all ayes.

The website renewal was presented to Council for approval. Councilmember Blubaugh made a motion to renew. The motion was seconded by Councilmember Hamilton and approved.

A three-year Sanitary Sewer Maintenance Program Proposal by Mayer Specialty Services, LLC was again presented to Council. Attorney Luckman discussed the arbitration clause in the contract. Councilmember Blubaugh made a motion to accept the proposal. The motion was seconded by Councilmember Wade and carried.

Street sweeping was discussed. Councilmember Blubaugh and Superintendent Deiter recently inspected the condition of the streets and recommended that sweeping be postponed until spring. Council agreed with this recommendation.

Police Chief Ashcraft requested to purchase a 2022 Dodge Durango from the Kansas Highway Patrol for \$35,175.00. The Durango unexpectedly became available due to another agency on the waiting list being unable to purchase the vehicle. The purchase is budgeted for 2025, however there is still money available in the 2024 law budget. He stated that no vehicle would need to be purchased in 2025 if this purchase was approved. The vehicle would come equipped with a light package, siren, police console and bumper guard. Councilmember Wade made a motion to approve the purchase not to exceed \$35,500.00. The motion was seconded by Councilmember Bryant and passed with all ayes.

Public Works Assistant Kirk reported to Council that the Public Works Department has been working to clear drainage ditches and they have found that the culverts are plugged and are so packed in that they will need to be professionally jetted. Once they have been jetted the Department will be able to maintain them by borrowing equipment from the Fire Department to keep them clean. Councilmember Wade made a motion to accept a quote for 2 days of jetting culverts not to exceed \$5600.00. The motion was seconded by Councilmember Blubaugh and carried.

Council member Blubaugh made a motion to accept a bid from AB Painting & More LLC to paint the Community Center's popcorn style ceiling for \$1200.00. The motion was seconded by Councilmember Hamilton and passed with all ayes.

Public Works Assistant Kirk presented the Public Works Report.

Police Chief Ashcraft presented the Police Report.

Councilmember Wade made a motion that the City Council (along with Mayor Bishop, City Attorney Luckman and City Clerk Beam) recess into executive session for 20 minutes to discuss non-elected personnel matters pursuant to the nonelected personnel exemption K.S.A. 75-4319(b)(1). The open meeting will resume at City Hall at 6:20 PM. The motion was seconded by Councilmember Hamilton and carried. The public meeting reconvened at 6:20 PM.

With no further business to come before Council, Councilmember Wade made a motion to adjourn the meeting at 6:22 PM. Councilmember Hamilton seconded the motion, and with no further discussion, the meeting was adjourned.

Marie Beam, City Clerk

City of Silver Lake
Record of Ordinance #2619
November 18th, 2024

An Ordinance making appropriation for the payment of certain claims. Be it ordained by the Governing Body of the City of Silver Lake, Kansas. That in order to pay the claims hereinafter stated which have been properly audited and approved, there is hereby appropriated out of the respective funds in the City Treasury the sum required for each claim.

Num	Name	Memo	Class	Amount
General Fund				
General Operating				
EFT	Everg	Electricity	General Fund:General Operating	-810.12
EFT	Cox Business	Phone and Internet	General Fund:General Operating	-393.25
8957	Menards	Supplies	General Fund:General Operating	-162.32
8956	MCCI, LLC	Website Contract	General Fund:General Operating	-1,102.50
8955	Kansas One-Call System, Inc.	Locate Fee	General Fund:General Operating	-14.40
EFT	Verizon Wireless	Cell Phone Service	General Fund:General Operating	-134.53
EFT	Card Service Center	Supplies	General Fund:General Operating	-352.24
EFT	Card Service Center	Halloween Donation	General Fund:General Operating	-414.36
EFT	Card Service Center	Quickbooks Payroll Expense	General Fund:General Operating	-114.29
Total General Operating				-3,498.01
Law Enforcement				
EFT	Everg	Electricity	General Fund:Law Enforcement	-123.37
8954	Kansas Highway Patrol Fleet Sale	2022 Dodge Durango	General Fund:Law Enforcement	-35,425.00
EFT	Cox Business	Phone and Internet	General Fund:Law Enforcement	-186.40
8952	Embroidery Plus	Uniforms	General Fund:Law Enforcement	-175.00
EFT	Verizon Wireless	Cell Phone Service	General Fund:Law Enforcement	-243.95
EFT	Card Service Center	Training	General Fund:Law Enforcement	-593.52
EFT	Card Service Center	Fuel	General Fund:Law Enforcement	-215.96
EFT	Card Service Center	Supplies	General Fund:Law Enforcement	-723.78
EFT	Card Service Center	Uniforms	General Fund:Law Enforcement	-104.50
Total Law Enforcement				-37,791.48
Street				
EFT	Everg	Electricity	General Fund:Street	-1,601.95
EFT	FreeState Electric Cooperative	Electricity	General Fund:Street	-92.00
EFT	Card Service Center	Lumber for Salt and Sand Storage	General Fund:Street	-156.68
Total Street				-1,850.63
Park				
EFT	FreeState Electric Cooperative	Electricity	General Fund:Park	-204.00
Total Park				-204.00
Total General Fund				-43,344.12
Waterworks Fund				
EFT	Everg	Electricity	Waterworks Fund	-788.88
EFT	Cox Business	Phone and Internet	Waterworks Fund	-114.56
EFT	FreeState Electric Cooperative	Electricity	Waterworks Fund	-452.00
8950	Brenntag Mid-South, Inc.	Chlorine	Waterworks Fund	-1,499.36
8953	Jayhawk Software	Water Billing Software	Waterworks Fund	-550.00
EFT	Verizon Wireless	Cell Phone Service	Waterworks Fund	-81.52
EFT	Card Service Center	Uniforms	Waterworks Fund	-393.93
EFT	Card Service Center	Supplies	Waterworks Fund	-51.93
EFT	Card Service Center	Postage for Lead Copper	Waterworks Fund	-146.00

City of Silver Lake
 Record of Ordinance #2619
 November 18th, 2024

8958	Universal Chemical LLC	Wypall X60 Rags	Waterworks Fund	-208.33
Total Waterworks Fund				-4,286.51
Dare Fund				
EFT	Card Service Center	Supplies	Dare Fund	-182.42
Total Dare Fund				-182.42
Capital Improvement Fund				
8951	Brian Dultmeier	Community Center Roof Replac	Capital Improvement Fund	-18,200.34
Total Capital Improvement Fund				-18,200.34
TOTAL				-66,013.39

That this Ordinance shall take effect and be in force from and after its passage.

Passed this 18th day of November, 2024

Signed or Approved this 18th day of November, 2024

Attest:

City Clerk

Mayor

SILVER LAKE JUNIOR-SENIOR HIGH SCHOOL
Ryan Luke, Principal
rluke@silverlakeschools.org

U.S.D. 372
P.O. Box 39
Silver Lake, KS 66539
(785) 582-4639



Silver Lake Schools

Tradition • Success • Innovation

Dear Silver Lake High School Supporter,

On behalf of the Silver Lake High School After Prom Committee, we are seeking donations monetary and/or prizes to be used for the costs associated with the planning and carrying out of the After Prom Party. The fundraising goal this year for the 2025 After Prom Party is \$10,000 in cash and prizes.

After Prom is an alcohol and drug-free party held at the high school from 12:00am-3:00am after the dance on April 26, 2025. Your donation would provide for entertainment, food, and other activities, as well as a prize for each student in attendance.

Any donation in the form of cash, gift certificates, prizes, or giveaways is greatly appreciated. If you cannot make a monetary contribution, but are willing to donate a prize, please call or email and we will make arrangements to pick up your gift.

You may mail a donation to the school at the address above, in care of After Prom or Joni Burgos. Please make checks payable to Silver Lake After Prom. Your generosity will be publicly acknowledged. All donations are also tax deductible.

Sincerely,

A handwritten signature in black ink that reads "Joni Burgos". The signature is written in a cursive, flowing style.

Joni Burgos
Silver Lake After Prom Donations Committee Lead
joni.burgos@hotmail.com
620-727-4116

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of Silver Lake

SECTION 1 - LICENSE TYPE			
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit			
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.			
SECTION 2 - APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required): _____			
I have registered as an Alcohol Dealer with the TTB. <input type="checkbox"/> Yes (required for new application)			
Name of Corporation <u>Ibrahim II LLC</u>	FEIN _____		
Corporation Street Address <u>10021 NW Hwy 24</u>	Corporation City <u>Wells</u>	State <u>KS</u>	Zip Code <u>66614</u>
Date of Incorporation <u>9-26-2006</u>	Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Resident Agent Name <u>FARAZ FAROOQ</u>		Phone No. _____	
Residence Street Address <u>9315 NW 46ST</u>	City <u>Silver Lake</u>	State <u>KS</u>	Zip Code <u>66539</u>
SECTION 3 - LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (if different from business address)	
DBA Name <u>Silver Lake 66</u>		Name _____	
Business Location Address <u>10021 NW Hwy 24</u>		Address _____	
City <u>Silver Lake</u>	State <u>KS</u>	City _____	State _____ Zip _____
Email Address(es) (Please separate values with a comma) _____			
Business Phone No. <u>785-582-5428</u>		<input type="checkbox"/> Applicant owns the proposed business location. <input checked="" type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) <u>FARAZ FAROOQ</u>			
SECTION 4 - OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name <u>FARAZ FAROOQ</u>	Position <u>President</u>		Date of Birth _____
Residence Street Address _____	City _____	State _____	Zip Code <u>39</u>
Spouse Name _____			
Position _____			
Date of Birth _____			
Residence Street Address _____			
City _____ State _____ Zip Code _____			
Name _____			
Position _____			
Date of Birth _____			
Residence Street Address _____			
City _____ State _____ Zip Code _____			
Spouse Name _____			
Position _____			
Age _____			
Residence Street Address _____			
City _____ State _____ Zip Code _____			
Name _____			
Position _____			
Date of Birth _____			
Residence Street Address _____			
City _____ State _____ Zip Code _____			
Spouse Name _____			
Position _____			
Age _____			
Residence Street Address _____			
City _____ State _____ Zip Code _____			

CORPORATE APPLICATION FOR LICENSE TO SELL CEREAL MALT BEVERAGES

(This form has been prepared by the Attorney General's Office)

City or County of SILVER LAKE

SECTION 1 – LICENSE TYPE			
Check One: <input type="checkbox"/> New License <input checked="" type="checkbox"/> Renew License <input type="checkbox"/> Special Event Permit			
Check One: <input type="checkbox"/> License to sell cereal malt beverages for consumption on the premises. <input checked="" type="checkbox"/> License to sell cereal malt beverages in original and unopened containers and not for consumption on the licensed premises.			
SECTION 2 – APPLICANT INFORMATION			
Kansas Sales Tax Registration Number (required):			
I have registered as an Alcohol Dealer with the TTB. <input checked="" type="checkbox"/> Yes (required for new application)			
Name of Corporation CASEY'S RETAIL COMPANY		FEIN	
Corporation Street Address ONE SE CONVENIENCE BLVD		Corporation City ANKENY	State IA
Date of Incorporation 04/14/04		Articles of Incorporation are on file with the Secretary of State. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Resident Agent Name UNITED AGENT GROUP, INC		Phone No.	
Residence Street Address 4601 E. DOUGLAS AVENUE #700		City WICHITA	State KS
		Zip Code 67218	
SECTION 3 – LICENSED PREMISE			
Licensed Premise (Business Location or Location of Special Event)		Mailing Address (If different from business address)	
DBA Name CASEY'S #1196		Name CASEY'S RETAIL COMPANY, ATTN: BECKY PETERSON	
Business Location Address 424 CHESTNUT ST		Address 1 CONVENIENCE BLVD	
City SILVER LAKE, KS 66539	State KS	City ANKENY, IA 50021	State IA
Zip 66539		Zip 50021	
Email Address(s) Please separate values with a comma			
Business Phone No. 785-592-3132		<input checked="" type="checkbox"/> Applicant owns the proposed business location. <input type="checkbox"/> Applicant does not own the proposed business location.	
Business Location Owner Name(s) CASEY'S RETAIL COMPANY			
SECTION 4 – OFFICERS, DIRECTORS, STOCKHOLDERS OWNING 25% OR MORE OF STOCK			
List each person and their spouse, if applicable. Attach additional pages if necessary.			
Name NO PERSONS INDIVIDUALLY OR IN AGGREGATE OWN 25% OR MORE OF CORPORATE STOCK		Position	
Residence Street Address		City	State
		Zip Code	
Spouse Name		Position	
Residence Street Address		City	State
		Zip Code	
Name		Position	
Residence Street Address		City	State
		Zip Code	
Spouse Name		Position	
Residence Street Address		City	State
		Zip Code	
Name		Position	
Residence Street Address		City	State
		Zip Code	
Spouse Name		Position	
Residence Street Address		City	State
		Zip Code	

City of Silver Lake



ORDINANCE NO. 2620

AN ORDINANCE RELATING TO SALARIES AND COMPENSATION OF OFFICERS AND EMPLOYEES OF THE CITY OF SILVER LAKE, KANSAS, AND AMENDING ORDINANCE NO. 2595 AND ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF SILVER LAKE, KANSAS:

Section 1. Ordinance No. 2595 is hereby amended to read as follows:

Assistant Clerk, yearly	\$50,000.00
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Section 1. (A) Effective Date. This salary shall become effective **December 1st, 2024**

Section 2. Ordinance No. 2595 is hereby amended to read as follows:

City Clerk, yearly	\$62,098.98
Assistant Clerk, yearly	\$52,500.00
Public Works Superintendent, yearly	\$62,098.98
Public Works Assistant, yearly	\$57,919.68
Part-Time Public Works Employee/hourly	\$19.00/hour
Chief of Police, yearly	\$67,459.16
Full-Time Police Officer, yearly	\$56,700.00
Part-Time Police Officer/hourly	\$27.00/hour
Part-Time Police Officer/hourly	\$27.00/hour
Part-Time Police Admin/hourly	\$19.00/hour
Municipal Judge, monthly	\$410.00/month

Section 2. (A) Effective Date. This salary shall become effective **January 1st, 2025.**

Section 3. Ordinance No. 2595 is hereby amended to read as follows:

Full-Time Police Officer, yearly	\$57,740.00
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Section 3. (A) Effective Date. This salary shall become effective **January 16th, 2025**

PASSED BY THE COUNCIL, this 18th day of **November, 2024.**

APPROVED BY THE MAYOR, this 18th day of **November, 2024.**

ATTEST: _____
Marie Beam, City Clerk

Jonah Bishop, Mayor

Part Time Public Works Position Increase from 999 hours to 1664 hrs

Insurance to be waived by Employee

	Current	Proposed
Hours	999 hrs/year	1664 hrs/year
Pay	\$19/hr	\$19/hr
Benefits	None	Retirement
Pay	\$ 19,281.00	\$ 31,916.00
Retirement/taxes/unemployment	\$ 1,489.00	\$ 5,873.78
Total cost to City	\$ 20,770.00	\$ 37,789.78
2 PT Summer Help Positions 480 hrs	\$ 8,404.50 Eliminate Summer Help	\$ -
Final Cost to the City	\$ 29,174.50 total of 1479 work hours	\$ 37,789.78 total of 1664 work hours

Small Town Christmas at the Community Center Saturday, December 7, 2024 3-6 PM

Sponsors

City of Silver Lake – Location, Lights, Decorations, Activities
Silver Lake Community Improvement – Carriage Ride and Activities
Window Design – Carriage Ride, Signs and posters
Bob Schwarz – Pictures with Santa

Tentative Sponsors

Mason's – Hot Chocolate, Coffee, Cookies
Bob Schwarz – S'mores kit or other activity?
Police Department – hand out glow sticks

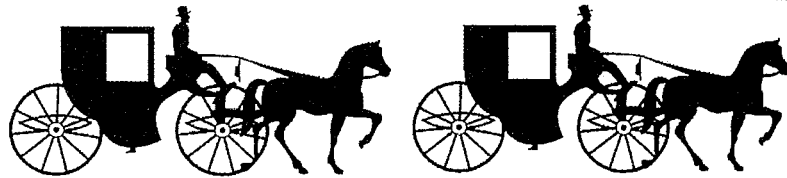
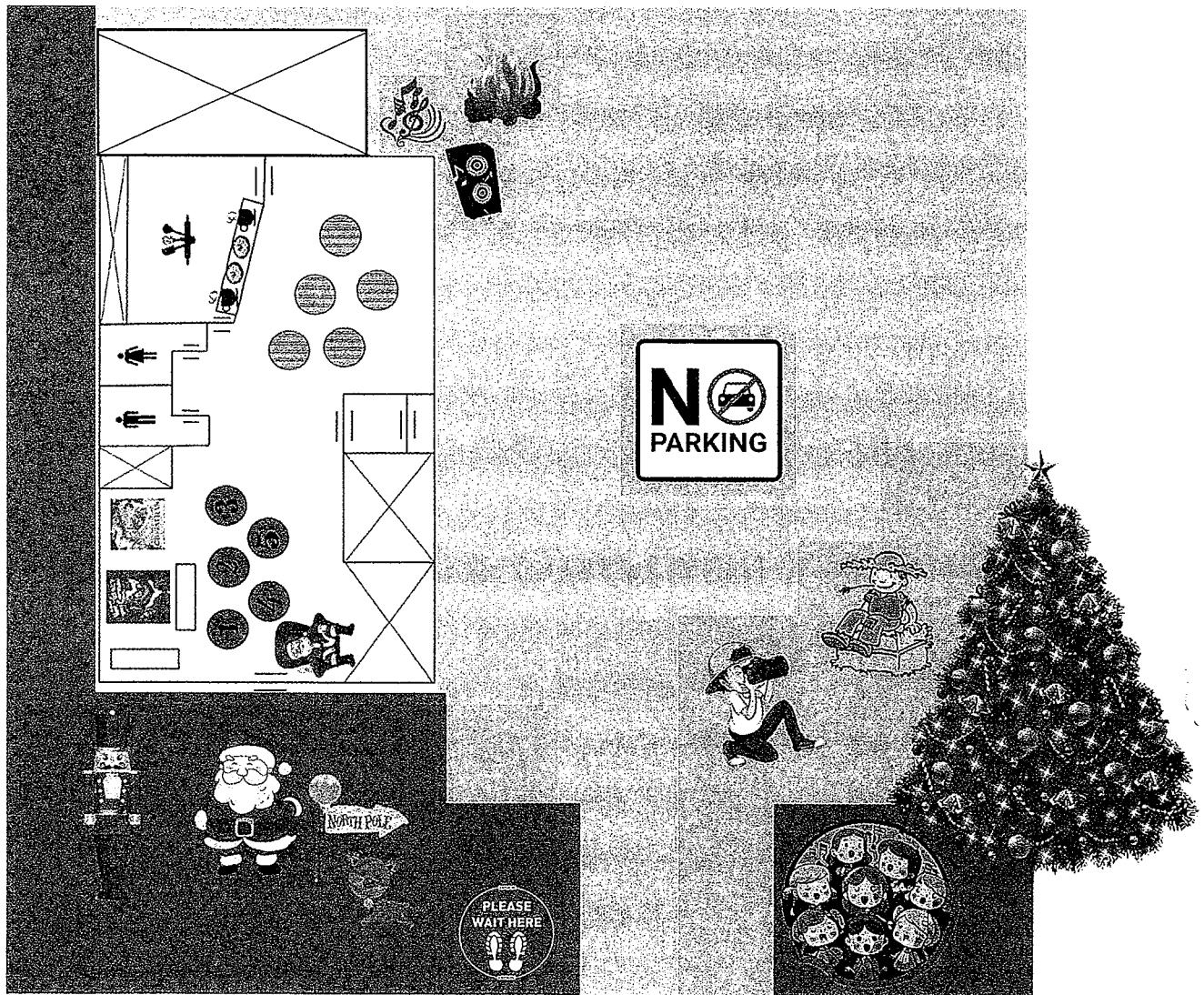
Indoor Activities

Pictures with Santa
Color Wooden Ornaments
Color Slap Bracelets
Assemble foam ornaments
Build a marshmallow Snowman
Hand out S'mores kits
Grinch movie playing in the background
Reading of Twas the Night Before Christmas by the Mayor
Tables to eat snacks at

Outdoor Activities

Carriage Rides (possibly past the live nativity at the old Baptist Church and Dialogue)
Make S'mores
Christmas Music playing on a speaker until the Choir Sings
Mayor lighting the Christmas Tree
Photo Opportunity in front of City Christmas Tree
High School Choir sing along with public

Small Town Christmas Outdoor Activities Key



CARRIAGE RIDES 3P- 6P



FIRE TO WARM UP/MAKE S'MORES 3P-6P



TREE LIGHTING @ 5:30P



CHRISTMAS MUSIC PLAYING IN THE BACKGROUND UNTIL THE CHOIR SINGS @ 5:30P

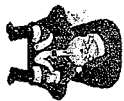
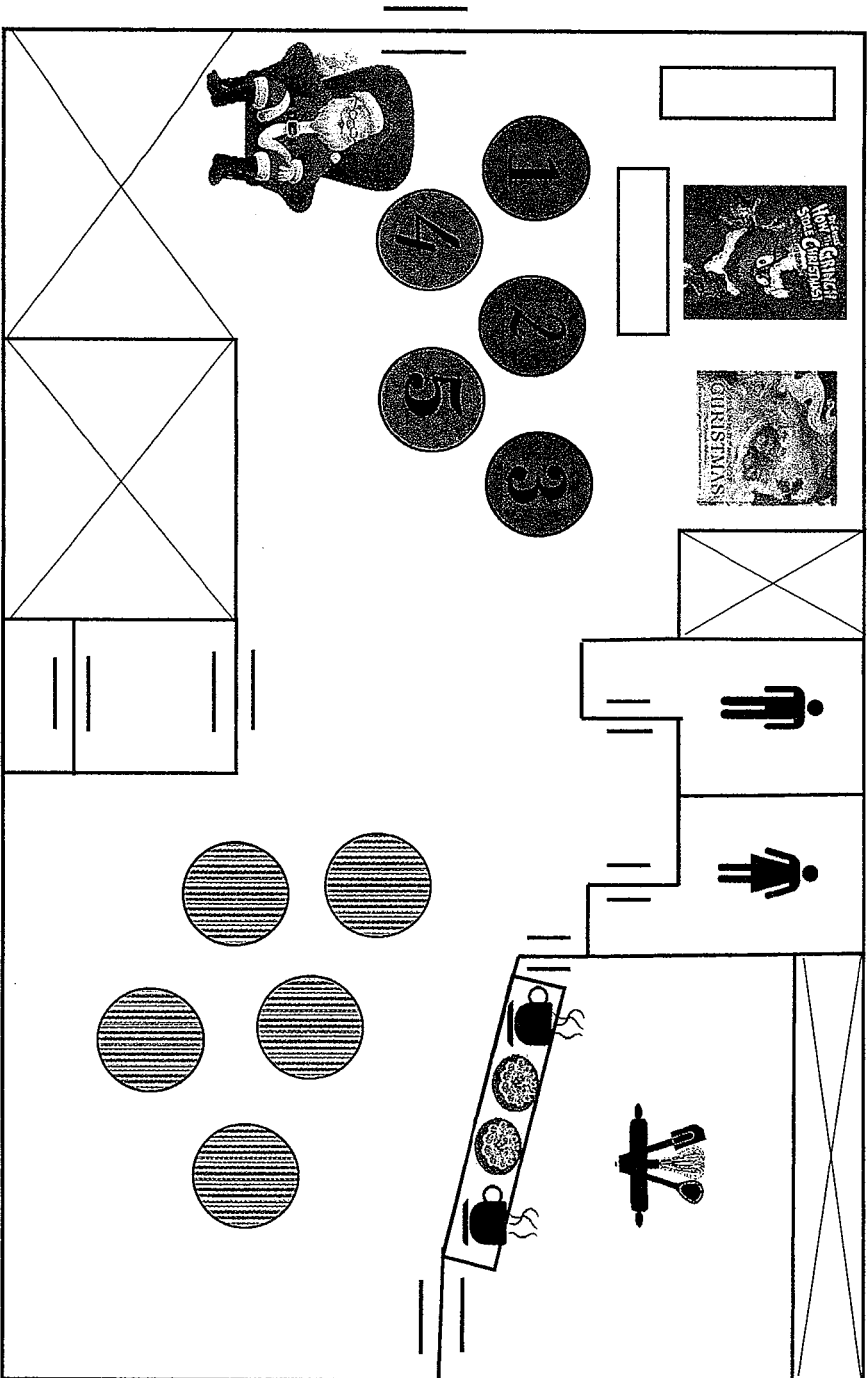


CHOIR SING ALONG CAROLS @ 5:30P



PHOTO OPPORTUNITY 3P-6P

Small Town Christmas Indoor Activities Key



GET YOUR PICTURE WITH SANTA FROM 3P-4:45P



WATCH HOW THE GRINCH STOLE CHRISTMAS



MAYOR BISHOP READING OF 'Twas' THE NIGHT BEFORE CHRISTMAS @ 4:45P



CRAFTING TABLES FOR ALL

1 WOODEN ORNAMENT COLORING

2 SNAP BRACELET COLORING

3 COWBOY FOAM STICKER ORNAMENTS

4 MARSHMALLOW SNOWMEN BUILDING

5 S'MORES KIT STATION



HANGOUT/SNACKING TABLES



FREE COFFEE/HOT CHOCOLATE



FREE COOKIES



RESTROOMS